

## ADVERTISEMENT

No.DTE.305/Pt-I/15-16/ 136870

Date:- 30/08/2017

Applications are invited from the intending candidate for filling up the following sanctioned vacant post are in the office of the Treasury office, Dhubri Treasury Establishment. The application must be submitted in the standard form of application must be published in the **Assam Gazette** in **Part-IX** along with the supporting document of Educational Qualification and other testimonials etc.

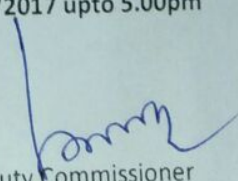
SL. No	Name of the post to be filled up	Category of post reservation	Educational Qualification	Scale of Pay
1	<b>Junior Account Assistants 8(Eight) Nos.</b>	SC-1 OBC/MOBC-1 PWD-1 UR-5 Women=33%in each category	(a) Candidate shall be a graduate from university or to be deemed university under section 3 of the university Grants Commission Act-1956. (b) One year Diploma in Computer Application <sup>from</sup> Govt. Registered Institution.	14000-49000 Plus GP- 7400/-
2	<b>Grade -IV (Peon) 1 (one) No.</b>	UR-1	Minimum Qualification shall be read up to Class -VIII	12000-37500 Plus Gp-3900/-

1. Candidate must be an Indian citizen as defined in articles 5 to 8 of the Constitution of India.
2. Caste/Tribe Certificate issued by the Competent Authority must be accompanied with the application.
3. Age Minimum 18(eighteen) years and Maximum 38(Thirty eight) years for General Candidate and 5 Years relaxation for SC, ST(P) and ST(H) Candidate as on 01/01/2017. Age proof of supporting documents must be submitted along with the application.
4. Candidate already in Service should apply through proper Channel.
5. Candidate for the post of **Jr. Acct. Asstt.** will have to appear in written examination comprising General English, General Mathematics and General Knowledge of 100 marks each subject. Qualifying candidates will have to appear in computer test.
6. Candidate for the post of **Grade- IV (peon)** will have to appear in oral interview.
7. The selected Candidate will have to submit an undertaking to appointing authority that they will abide by the New pension scheme rule of the **Govt. vide Finance Deptt. letter NO-BW/3/03/Pt-I/1 dtd. 25/01/2005.**

8. Application must be accompanied with the following:
- (a) Self-attested copies of certificate/ diploma etc. in support of the Educational qualification must be accompanied with the application.
  - (b) **3 (Three) copies** of recent passport size photograph duly self attested must be enclosed with the application. The name of the candidates must be written on the reverse of Photograph.
  - (c) 1(one) self addressed envelope of **5cm\* 11cm** size affixing postal stamp of **Rs. 10/-** only must be enclosed.
  - (d) Name of the post applied for must be written on the top of the envelope.
  - (e) Calling letters will be dispatched by post.
  - (f) Copy of Physical Disability Certificate, wherever applicable issued by the competent authority.
  - (g) Copy of employment Exchange registration card must be accompanied with the application.
  - (h) Incomplete /defective/Invalid application will be summarily rejected and no application will be entertained after the schedule date and time.
  - (i) The appointment shall be made after keeping the consideration of reservation of vacancies for SC,ST(P), ST(H) , PWD and women as per Govt. guideline.
  - (j) **Complete application must be submitted to :**

**The Assistant Director , District Employment Exchange, Dhubri, PO & Dist. -Dhubri,  
Assam Pin-783301**

- (k) Mobile number of the Candidate must be written on the top of the application form.
- (l) **Canvassing directly or indirectly shall Disqualify a Candidate.**
- (m) No TA/DA will be admissible.
- (n) **The Last date for submission of application on or before 16<sup>th</sup> Sept/2017 upto 5.00pm**

  
Deputy Commissioner  
Dhubri.