

## Admission of Act. Apprentices under Apprenticeship Act. 1961 in Jamalpur Workshop.

Admission Notice No. E/WSR/Act.Appr./JMP/2016-17

Jamalpur, dt.30.03.2017.

### ALL CONCERNED

1. Applications are invited in the enclosed proforma from the candidates alongwith ex. Servicemen, children of deceased/disabled Ex. Servicemen, including those killed/disabled during peace time/children of Ex. Servicemen, children of serving Jawans/children of serving Officers/Ex. Servicemen, who have passed High School with at least 50% Marks and completed ITI from NCVT in the trades indicated for **Jamalpur Workshop** for admission to Act. Apprentices Course in Jamalpur Locomotive Workshop. Selected candidates will be given necessary training as per existing rules in the following designated trades.

Trades with communal break-up etc. are as under :

SI No.	TRADE	COMMUNAL BREAKUP				Total	OUT OF WHICH SEATS RESERVED FOR	
		UR	OBC	SC	ST		PH	EX. SERVICEMEN
1.	FITTER	126	68	38	19	251	08 (02-OH, 03-HH, 03-VH)	08
2.	WELDER (G&E)	93	49	27	14	183	05 (03-OH, 02-HH)	05
3.	MACHINIST	19	10	06	03	38	01-VH	01
4.	ELECTRICIAN	16	08	05	02	31	01-HH	01
5.	MECHANIC DIESEL	14	08	04	02	28	01-VH	01
6.	PAINTER (G)	09	05	03	01	18	01-OH	01
7.	ELECTRONICS MECHANIC	08	04	02	01	15	00	00
8.	INSTRUMENT MECHANIC	08	04	02	01	15	00	00
	<b>TOTAL</b>	<b>293</b>	<b>156</b>	<b>87</b>	<b>43</b>	<b>579</b>	<b>17</b>	<b>17</b>

**NB : 1. Seats of ex. Servicemen and Physically handicapped given in the table above are not separate but included in the total number of seats.**

#### 2. PH Disability :

- a) Fitter
  - HH – Person who is deaf or dumb or deaf and dumb.
  - OH – Lower limb partially damages from one side.
  - VH – The candidates having vision in one eye.
- b) Machinist
  - VH – The candidates having vision in one eye.
- c) Welder (G&E)
  - OH – Person without leg and without three fingers of one hand
  - HH – Person who is deaf or dumb or deaf and dumb.
- d) Electrician
  - OH – Partially lower limb candidates.
  - HH – Person who is deaf or dumb or deaf and dumb.
  - VH – The candidate having vision in one eye.
- e) Mechanic Diesel
  - VH – The candidate having vision in one eye.
- f) Painter(G)
  - OH – One upper and lower limb partially damaged.

Admission to Act. Apprentice course of candidates will be made on the basis of marks obtained by the candidates in Matriculation, 10<sup>th</sup> Class (10+2 system) or equivalent recognised degree with ITI degree from NCVT in the designated trades i.e. in Fitter or in Machinist or in Welder(G&E) or in Electrician or in Mechanic Diesel

or in Painter(G) or in Electronics Mechanic or in Instrument Mechanic for Jamalpur Locomotive Workshop. No extra weightage shall be granted to the candidates having higher educational qualification. A separate list will be prepared trades wise and their merit position will be prepared separately for each trade on the basis of High School Marks and ITI in respective trade.

2. Period of training of candidates for different designated Trades will be decided as per instructions issued from time to time by Regional Directorate, Apprentice Training (East Region), Ministry of Labour, Govt. of India. During the training period residential facilities will not be provided as per RDAT.

**Attention :** It is clarified here that appointment will not be given by the Rly. Administration nor Rly. Administration is obliged to give appointment to the admitted candidates after completion of training. This training is being given under statutory obligation of the Apprentice Act. – 1961. After training the trained apprentices will be discharged and Rly. administration will give no appointment. They can not file case in the Court claiming appointment in the Railway.

3. **Age :** Age will be reckoned as on 01.07.2017.

- (a) The age of UR candidates should not be less than 15 years and more than 24 years i.e. the date of birth should be within 01.07.93 to 30.06.2002.

- (b) The age of OBC candidates should not be less than 15 years and more than 27 years i.e. the date of birth should be within 01.07.90 to 30.06.2002.

- (c) The age of SC and ST candidates should not be less than 15 years and more than 29 years i.e. the date of birth should be within 01.07.88 to 30.06.2002.

**(d) Persons with disabilities :**

- a. The age of UR candidates should not be less than 15 years and more than 34 years i.e. the date of birth should be within 01.07.83 to 30.06.2002.

- b. The age of OBC candidates should not be less than 15 years and more than 37 years i.e. the date of birth should be within 01.07.80 to 30.06.2002.

- c. The age of SC and ST candidates should not be less than 15 years and more than 39 years i.e. the date of birth should be within 01.07.78 to 30.06.2002.

**(e) Ex. Serviceman :**

The upper age limit is relaxable for ex-servicemen upto the extent of service rendered in defence forces plus 3 years provided they have put in a minimum of 06 months attested service.

Ex. Servicemen who have already joined the Govt. service on civil side after availing of other benefits given to them as ex-servicemen for further employment can not claim ex-servicemen status for the purpose of this admission, such a person will be deemed to be civil employee and will accordingly be entitled to only such of the benefits like relaxation of age etc as admissible to civil employee, in the normal course in accordance with the existing instructions in this regard subject to his fulfilment of the conditions governing the grant of such benefits. **Sons/daughters/wards of ex-servicemen are not eligible to apply for the seats reserved for**

**ex-servicemen. For ex-servicemen applying for the apprentice categories, the upper age relaxation for admission in Apprentice category is 40 years inclusive of all other relaxation in age limit. Apprentice means the category wherever training is prescribed. Thus the date of birth of the candidate should be within 01.07.77 to 30.06.2002.**

4. **Educational Qualification :**

Candidates must have passed Matriculation or 10<sup>th</sup> (10+2 system) or equivalent recognised examination from recognised Board/University with not less than 50% marks and must have ITI degree from Institutions recognised by NCVT in the trades notified above. **Candidates without ITI degree in above notified trades need not apply.**

5. **Mode of Admission :**

Candidates obtaining highest marks in Matriculation, 10<sup>th</sup> class (10+2 system) or equivalent recognised exam and passed ITI from NCVT in designated trades will be called for verification of genuineness of educational certificate and other related documents and physical fitness. No written or viva-voce test will be conducted in this regard. No TA/DA is admissible to the candidates called for above verification/physical fitness.

6. **Last time and date of receiving the Application :**

The last time and date for receipt of applications will be 16.00 hrs on 08.05.2017 Application received after 08.05.2017 at 16.00 hrs will not be entertained. Railway Administration will not be held responsible for postal delay. Application Forms received after 08.05.2017 will automatically be treated as rejected.

Candidates can send their application in prescribed format enclosing all required documents duly attested by Gazetted Officer therewith mentioning clearly on the **top of envelope NOTIFICATION NO., CASTE – UR OR OBC OR SC/ST OR PHYSICALLY HANDICAPPED OR EX. SERVICEMEN, ITI TRADE to Workshop Personnel Officer, Eastern Railway, Jamalpur, Dist. – Munger (Bihar), PIN – 811 214 by ordinary post or the same can be dropped in the sealed boxes** kept for the purpose on Gate No.1 of Jamalpur Workshop. If applicants send their application through Registered Dak, the same will not be received/entertained. Sealed Boxes will be kept at Gate No. 1 from 10.00 hrs to 16.00 hrs from 08.04.2017 to 08.05.2017 except Sunday and Holidays and 10.00 hrs to 13.00 hrs on Saturdays.

7. **General instructions to the candidate :**

- (a) Candidate should properly and clearly fill up the percentage of marks obtained by him in Matriculation, 10<sup>th</sup> class (10+2 system) or equivalent recognised examination in the place provided on the application form. Application form will be cancelled in case entries are not made clearly and properly.
- (b) Candidates should be a permanent citizen of India and from such other persons declared eligible by Ministry of Home affairs/Govt. of India.
- (c) Candidate must indicate the appropriate designated trade in the space provided in the application format as the case may be.
- (d) Candidates should mention on the envelope **JAMALPUR LOCOMOTIVE WORKSHOP.**
- (e) Application form should be in prescribed format in A4 size paper i.e. 30 cm X 21 cm and filled up properly by the candidates in their own handwriting. **Applicant should submit single application only.** All the columns of the application form should be filled up properly which should be worded clearly by the candidate. The application form will be rejected in case of cutting or overwriting. Candidates should put their signature and affix their Left thumb impression (LTI) in black printers Ink on the space provided in the application form.

The application form must be signed by the candidate both in Hindi and English and should ensure LTI on the prescribed space. In absence of any one, the application forms will be rejected.

- (f) Crossed IPO of Rs. 100/- (one hundred) payable to FA&CAO, Eastern Railway, Kolkata at GPO/Kolkata is required to be enclosed with the application form by the UR and OBC candidates. SC/ST, PH candidates, Women and Ex. Servicemen are exempted from payment of fees. The amount of IPO is neither refundable nor transferable nor will be kept reserved for any other purpose. IPOs issued before the date of publication of this notification will not be accepted. Any type of suit or claim cannot be filed in any court for transfer or refund of the amount of IPO.

- (g) **Caste/Creamy Layer/PH Certificates/in case of ex. Servicemen – discharged certificate, xerox attested copy are to be submitted by SC/ST/OBC/PH/Ex. Servicemen candidates from any of the authority mentioned below :**

**i) Caste Certificate from SC and ST Candidates :**

Attested copy of caste certificate in prescribed format duly issued by District Magistrate/Sub Divisional Officer/ Competent Magistrate is mandatory to be attached with the application form in case of SC/ST candidates.

**ii) Current Creamy Layer Certificate from OBC candidates :**

The OBC candidates should also enclose attested xerox copy of 'Current Creamy Layer' certificate for the Govt. of India issued by the competent authority in the prescribed format for Central Govt. Service which is of preceding one year.

**The competent Authorities for issue of Creamy Layer certificate are:**

- 1) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup> Class Stipendry Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Asstt. Commissioner (not below the rank of 1<sup>st</sup> Class Stipendry Magistrate.
- 2) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
- 3) Revenue Officer not below the rank of Tahsildar, and
- 4) Sub-Divisional Officer of the area where the candidates and/or his family resides.

**iii) Persons with Disabilities :**

**The persons with Disabilities should attach attested xerox copy of Physically handicapped certificate issued by Medical Board attached to the special Employment Exchange for the Physically Handicapped or attached to Vocational Rehabilitation Centres for the Physically Handicapped, Govt. Hospital or Civil Surgeon of Govt. Hospital where such Board does not exist as per para 4 and 5 of the Gazette Extra ordinary published by the concerned authority dt. 17.07.99.**

**iv) Ex. Servicemen – Attested copy of Discharge certificate should be attached.**

**Definition of Ex. Servicemen :** An ex- service man means a person who has served in any rank whether as a combatant or as a non combatant in the Regular Army, Navy and Air Force of the Indian Union, but does not include a person who has served in the

Defence Security Corps, the General Reserve Engineering Forces, the Lok Sahayak Sena and the Paramilitary Forces. and

- a) Who has retired from such service after earning pension, or
- b) Who has been released from such service on medical grounds attributable to military service or circumstance beyond his control and awarded medical or other disability pension (except recruits) or
- c) Who has been released otherwise than on his own request from such service as a result of reduction in establishment, or
- d) Who has been released from such service after completing the specific period of engagement, otherwise than on his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity and includes personnel of the territorial army who are pension holders for continuous embodied service (i.e. TA Personnel released on or after 15.11.86), person with disability attributable to Military services and gallantry award winners. Once an Ex. Servicemen is absorbed in civil post with relaxation, he will not be eligible for any such relaxations for the second time. The serving armed forces/personnel who would come under the category of Ex. Servicemen within one year from the date of publication of this admission notification may also be eligible to apply.

**NB : While applying, Ex. Servicemen candidates should furnish a copy of Discharge certificate.**

**(h) The following documents are required to be enclosed with the application form otherwise this will be rejected :**

- i. Crossed IPO value Rs. 100/- payable to FA&CAO, E. Rly., Kolkata at GPO, Kolkata as per para 7(f) should be attached on the top of the application form in case of UR and OBC candidates except SC, ST, PH, Women and Ex. Servicemen.
- ii. Two passport size recent photographs duly signed by the candidates on the top of the photograph out of which one copy should be attached with the application form. The other copy to be pasted at the space provided on the application form, attested by Gazetted Officer.
- iii. Xerox copy, of Certificate of Matriculation, 10<sup>th</sup> class (10+2 system) or equivalent recognised exam in regard to age proof duly attested by any Gazetted Officer.
- iv. Xerox copy, of Marks sheet of Matriculation, 10<sup>th</sup> (10+2 system) or equivalent recognised exam in regard to percentage of marks obtained, duly attested by any Gazetted Officer.
- v. Xerox copies of ITI degree from NCVT and marks sheet issued by NCVT duly attested by any Gazetted Officer.
- vi. Attested copy of Caste Certificate in case of SC/ST candidates as applicable.
- vii. Attested copy of current creamy layer certificate issued by any of the authority mentioned in this notification, in case of OBC candidates. Which is of proceeding one year and as applicable.
- viii. Attested xerox copy of discharge certificate in case of ex. Servicemen.
- ix. Attested copy of certificate of Physically Handicapped issued by Medical Board as mentioned in Para 7g(iii) as applicable.
- x. Attested copy of special Employment Exchange certificate/Vocational Rehabilitation Centres for PH candidate as applicable.

- xi. Two self addressed envelopes (size 11”X5”) with stamp of Rs. 5/- on each envelopes.

The enclosures with IPO on the top of the application should be arranged in the above order.

8. **Agreement for Training :**

The admitted candidates will be required to submit an agreement form in the prescribed proforma duly signed by them or their guardian/parents. This agreement will be based under the provision of Apprentices Act – 1961.

9. **Medical qualification Test :**

The candidates will be required to qualify the standard medical examination test before their admission.

**After completion of Training, trainees shall be discharged and they will not be appointed by the Railway Administration.**

10. **On the top of the envelope “APPLICATION FOR ENGAGEMENT OF ACT APPRENTICES, ADMISSION NOTIFICATION NO. AND COMMUNITY (UR/OBC/SC/ST/PH/EX. SERVICEMEN), TRADES IN ITI FROM NCVT” should be clearly mentioned in red ink.**

11. If it is noticed by the Railway Administration that the applicants have furnished wrong information/fake certificates, the Rly. Administration reserves the right to discharge the admitted candidates from training and to recover the stipend and amount paid to them under the provisions of Indemnity Bond without prior information.

12. The Rly. Administration reserves the right to change all the conditions in respect of admission, applicant’s eligibility, candidature, acceptance or rejection of applications, to award punishment for giving wrong documents or information and to change/modify the admission procedure. It also reserves the right to accept or reject an application or candidature suo motto without ascribing any reason. No enquiry or correspondence in this regard will be entertained and it will not be challenged in any court.

13. The Rly. Administration also reserves the right to increase/decrease the number of seats for imparting training or to cancel this notification.

14. Railway Administration, Jamalpur will not be responsible for any kind of printing mistake/error.

for Chief Works Manager,  
E. Rly., Jamalpur.

**FORMAT OF APPLICATION FOR ADMISSION TO ACT APPRENTICES COURSE  
UNDER THE APPRENTICES ACT AND RULES – 1961 in LOCOMOTIVE WORKSHOP  
JAMALPUR**

Admission Notice No. E/WSR/Act.Appr./JMP/2016-17

Jamalpur, dt. 30.03.2017.

**Paste passport  
size Recent  
photograph Duly  
signed and  
attested by  
Gazetted Officer**

**TO BE FILLED BY THE CANDIDATES**

1. Applicant's full Name : \_\_\_\_\_  
(in Block letters)
2. Father's Name : \_\_\_\_\_  
(in Block letters)
3. (A) Permanent Home Address :  
Vill. \_\_\_\_\_ P.O. \_\_\_\_\_  
PS \_\_\_\_\_ Nearest Rly. Station \_\_\_\_\_  
Distt. \_\_\_\_\_ State \_\_\_\_\_
- (B) Present/Correspondence Address :  
Vill. \_\_\_\_\_ P.O. \_\_\_\_\_  
PS \_\_\_\_\_ Nearest Rly. Station \_\_\_\_\_  
Distt. \_\_\_\_\_ State \_\_\_\_\_

4. a. Category : Unreserved/OBC/S. Caste/  
S. Tribe/PH/Ex. SM(Please mark tick ( ✓ )  
in appropriate box)

UR	OBC	SC	ST	PH	Ex. SM

b. If Physically Handicapped, type of Disability : .....  
with % of disability

(Attached attested photocopy of Cast/Creamy layer/PH certificates as applicable  
from the respective issuing authorities mentioned in the notification)

c. If ex. Servicemen attached xerox attested copy of discharge certificate.

5. Percentage of marks obtained in Matric or class 10<sup>th</sup> under 10+2  
Percentage of Marks in figures  Percentage of Marks in words

**6. A) Educational Qualification :**

Exam passed with name of Board	Name of the School or organisation and full address of the school	Year	Division	Marks obtained in Matric or 10 <sup>th</sup> class under 10+2	Percen- tage of Marks

**NB :** Attach copies of certificate and Marks sheet dully attested by Gazetted Officer.

- B) Please mention ITI (NCVT) Trade Fitter/Welder/Electrician/  
Machinist/Mechanic Diesel/Painter(G)/  
Electronics Mechanic/Instrument Mechanic.

**NB :** Marks sheet and Certificate of ITI Pass must be attached, duly attested by  
Gazetted Officer.

7. **Postal Order No. (applicable in case of UR and OBC candidates only)**

Name of Post Office from where IPO issued	Postal Order No.	Date of Issue	Amount

8. Date of Birth (in Christian Era) : .....

(i) As on 01.07.2017

(ii) In figure

(iii) In words .....

Day	Month	Year

9. Nationality : \_\_\_\_\_

10. Sex :

Male	Female

11. Religion : \_\_\_\_\_

12. Personal marks of Identification : (1) \_\_\_\_\_  
Except Mole Marks

(2) \_\_\_\_\_

13. Whether you have been removed earlier : YES/NO  
from Apprenticeship Training/Govt. service.

**DECLARATION**

I, do hereby declare that all the informations furnished in my application are correct and complete and in case any information/particulars are found incorrect, my candidature should be cancelled.

I also hereby declare that if there is any error or discrepancy in the above information furnished, I shall be wholly responsible and my candidature should be cancelled.

I also fully understand that I am applying only for Training in designated trade under The Apprentice Act-1961 and nor for appointment in the Railways. I shall never make a claim for appointment on Railways.

Full Signature of Applicant (in English)

Full Signature of Applicant (in Hindi)

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Left Thumb Impression of applicant  
(Only in black printer's Ink)